

**Nova Classical Academy
Board of Directors Meeting Minutes
Regular Meeting
June 15th, 2009**

Directors Present: Damon Fraser, Simon Fung, Dianne Krizan, Becky Lund, Jason Belter, Ken Silver, Brandon Foat, John Bujan, Robert Kreischer,

Directors Absent: Diane Cossairt, Tom Blindt

Advisors Present: Wendy Swanson-Choi, Brian Bloomfield, Miranda Morton, Dawn Ellerd (PTO representative)

Others in Attendance: Nova parents and faculty

I. Call to Order

The meeting was called to order at 6:04PM. Damon Fraser led the meeting.

II. Approval of Agenda

Mr. Belter moved to approve the agenda. Mr. Foat seconded approval of the agenda. The motion passed unanimously.

III. Public Comment

There was no public comment.

IV. Consent Agenda

- A. Regular Meeting Minutes for May 18, 2009
- B. Approve- # 302 Early Admission to Kindergarten Policy
- C. Approve - # 303 Whole Grade Acceleration Policy
- D. Approve - # 703 NCA Fundraising Policy
- E. Approve - # 9301 Notice of Special Ed File Retention Policy
- F. Approve - # 9302 Highly Qual. Req. for Spec. Ed Teacher
- G. Approve - # 9303 Special Ed. Conditional Intervention Policy
- H. Approve - # 9304 Special Ed. Do Not Resuscitate- Intubate

Mr. Belter moved to approve the amended consent agenda. Ms. Lund seconded. The motion passed unanimously.

Mrs. Krizan arrived at 6:06 PM.

Mr. Bloomfield gave an overview of budget and finances' contract review process and recommendations. There was extensive discussion of the contract for the Romance language instruction and how the program will work. Mrs. Krizan asked if any of the contracts had exceeded budgeted amounts. Mr. Bloomfield indicated that they had not exceeded budgeted amounts.

Mr. Belter, "Be it resolved that the board approves the contract recommendations (Maintenance, Food Service, Special Education, Romance Language, Transportation, Data/Voice, and Website Contracts, Moving Service and IT) attached in the board packet and authorize the executive director to sign the contracts." Mr. Silver seconded. The motion passed unanimously.

V. Treasurer Finance Update

Mr. Silver gave an overview of the Treasurer's report, currently projecting a year end surplus of \$104,000. There will not be an increase in the holdback for this year, but next years will not be settled until the Governor releases unallotment on July 1, 2009. There was discussion of the food service program.

VI. Reports received by the Board

Mrs. Beebe gave an update on enrollment, a waiting list exists in every grade except 8th. There was discussion of the enrollment numbers. Mr. Bloomfield gave an update on the upcoming move, and furniture acquisition. Mr. Bloomfield stated that all of next year's faculty have been hired. Additionally all the faculty had received end of the year summative evaluations.

Mr. Fraser noted that the next Governance committee meeting time had changed to June 29th.

Mr. Bujan gave a brief overview of the changes to Charter school law from this legislative session noting that there were substantial changes to governance requirements and conflict of interest. The bylaws will need to be changed to reflect some of these statutes. There was discussion.

Mr. Fraser thanked everyone in the Nova community for their hard work on all the tasks that were accomplished this year.

VII. Board Updates/Action Items

Mrs. Krizan, "Be it resolved the Board accepts the election results as presented at the May 18th board meeting and attached in the board pack." Ms. Lund seconded. Ms. Lund, Mrs. Krizan, Mr. Bujan, Mr. Foat, Mr. Belter, Mr. Silver, Mr. Kreischer, and Mr. Fung voted for. Mr. Fraser abstained. The motion passed.

Ms. Lund and Mr. Bujan gave an overview of the editorial changes to the board governance policies based on feedback they had received from members of the Governance Committee and the community. Ms. Lund, "I hereby resolve that the Board of Directors approve the new board governance policies, #201 – 206 effective as soon as approved." Mr. Silver seconded. The motion passed unanimously.

Mrs. Krizan, "Be it resolved the board of directors elects the following individuals to serve as Officers and Committee chairs for the 2009/10 school year effective July 1, 2009:

Board Officers for 2009/10:

Dianne Krizan, Chair
Wendy Swanson-Choi, Chair Elect
Becky Lund, Secretary
Damon Fraser, Treasurer

Committee Chairs for 2009/10:

Damon Fraser, Budget and Finance
Wendy Swanson-Choi, Development
John Bujan, Governance
Becky Lund, Accountability
Jason Belter, Curriculum

Brian Bloomfield, Operations." Mr. Fraser seconded. The motion passed unanimously.

Mr. Fraser, "Be it resolved the Board approves the Sponsorship renewal agreement substantially in the form as attached in the board packet for the 2009 - 2012 school years and authorizes the

Executive Director and Board Chair to finalize and sign.” Mrs. Krizan seconded. There was discussion. The motion passed unanimously.

Mr. Fraser, “Be it resolved the Board of Directors charges the Budget and Finance committee to review and recommend for the Board's approval at the September regular board meeting a 5 year Administrative growth plan and structure. Focus should be placed on overall needs of the Nova program, budgetary impact, comparing administration size and composition to other like sized programs.” Ms. Lund seconded. There was discussion.

Mr. Foat left at 7:08 PM.

There was more discussion of the motion. Mr. Fung had suggested an update to he Board in August. The motion passed unanimously.

VIII. Public Comment

There was public comment.

IX. Next Meeting Date/Agenda Items

Mr. Fraser noted that the next meeting was at the Osceola site at 6:30 PM. Mrs. Swanson-Choi distributed character recognition awards to the board members and administrative staff.

X. Adjournment

Mr. Belter moved to adjourn. Mr. Lund seconded. The motion passed unanimously. The meeting adjourned at 7:20 PM.

Minutes submitted by Jason Belter.